

School District of Rhinelander - Board of Education

Operations and Strategic Planning Committee

Monday, September 9, 2024

Minutes

The Operations & Strategic Planning Committee meeting was called to order at 5:00 p.m. on Monday, September 9, 2024, in the Professional Development Center – Rhinelander High School, 665 Coolidge Avenue, Rhinelander, WI.

Mike Roberts led the Pledge of Allegiance.

Roll Call

Committee Members Present: Mike Roberts, Merlin Van Buren and Patricia Townsend

Committee Members Absent: None

Others present at this meeting were: Superintendent, Eric Burke; School Board President, Ron Counter; Director of Business Services, Robert Thom; Secretary/Deputy Clerk Shelley Anderson, and Heather Schaefer of the Northwoods River News. No other people were present.

Comments/Report by the Chairperson

- Mike Roberts, Committee Chair, had no report.

Comments/Report by Superintendent or Administration

- Eric Burke, Superintendent, had no report.

Citizens/Delegations

- No citizens/delegations wished to address the Committee.

Report, Discussion, and/or Action Topics

August 12, 2024, Committee Meeting Minutes

MOTION: P. Townsend, seconded by M. Van Buren.

Accept the minutes of August 12, 2024, as printed.

Motion passed with a voice vote.

Review of the June, July, and August Budget Status Reports

Bob Thom, Director of Business Services, shared the following information from recent reports:

- June Budget Status – End of 2023/24 School Year
 - The District received 98.72% of its projected revenue, falling short of the budget by 1.28%.
 - Expenses were 3.7% over the budgeted amount.
 - The shortfall in revenue and expense increases resulted in a deficit of \$3,410,549.80, or approximately 5% over budget.
 - Inflation was a significant factor in the budget overrun.

- Fund 27, which supports Special Education, had a transfer of \$4.6 M or \$550,000 more than 2022-2023.
- The food service program showed a loss of \$132,000, largely due to the provision of free meals for students in grades 4K through 8.
- July Budget Status - 2024/25 School Year
 - A more detailed budget report is now being provided for the 2024/25 school year, offering greater insight into individual line items.
 - Revenue is projected at \$35,173,202.00.
 - Expenses are projected at \$37,919,182.00.
 - The expected deficit stands at \$2,745,980.00.
- August Budget Status
 - August typically has low expenditures.
 - Higher expenses are anticipated in October and November.

Consider Revised Policies Relating to Bylaws, Program, Professional Staff, Support Staff, Students, Property, and Operations

MOTION: M. Roberts, seconded by M. Van Buren.

Recommend Board approval of the revisions to the following policies:

- Policy 0164 - Meetings
- Policy 0174.1 - Annual Report
- Policy 2131 - Educational Outcome Goals and Expectations
- Policy 2340 - District-Sponsored Trips
- Policy 3120.04 - Employment of Substitutes
- Policy 4120.04 - Employment of Substitutes
- Policy 3120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities
- Policy 3431 - Employee Leaves
- Policy 4431 - Employee Leaves
- Policy 5200 - Attendance
- Policy 5430 - Class Rank
- Policy 5460 - Graduation Requirements
- Policy 5505 - Academic Honesty
- Policy 5610 - Suspension and Expulsion
- Policy 5771 - Search and Seizure
- Policy 6423 - Use of District Credit Cards
- Policy 7540.05 - Assistive Technology and Services
- Policy 7544 - Use of Social Media
- Policy 8540 - Vending Machines
- Policy 8600 - Transportation
- Policy 8601 - Controlled Substance and Alcohol Policy For Employees That Transport Students (Renumber/Revised)
- Policy 8660 - Transportation by Private Vehicle for District-Sponsored Activities or Trips
- Policy 8680 - Transportation Services Contracts

Motion passed with a voice vote.

MOTION: M. Roberts, seconded by M. Van Buren.

Recommend Board approval to rescind the following policies:

- Policy 3120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities (Rescind - replaced with updated version)
- Policy 4162 - Controlled Substance and Alcohol Policy for Employees that Transport Students (Rescind/Renumbered)
- Policy 8640 - Transportation for Field and Other District-Sponsored Trips

Motion passed with a voice vote.

Adjourn